



*Wright Elementary School District*  
**Governing Board Regular Session Meeting Agenda**

**Thursday, April 20, 2023**

**Governing Board Members**

Karen Irwin Magee, President  
 LaDonna Moore, Clerk  
 Stan Greenberg  
 Darren Crawford  
 Steve Stiles

*Closed Session 4:00 PM*  
*Regular Open Session 5:00 PM*

**Wright Charter School Staff Room**

4389 Price Avenue  
 Santa Rosa, CA 95407  
 (707) 542-0550  
[www.wrightesd.org](http://www.wrightesd.org)

*The public can ask questions relevant to agenda items at the time those items are under consideration. The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session items, an opportunity for public comments will be available when that particular item is considered. Prior to the meeting, please use the **Public Comment Form** (<https://bit.ly/3rdiC0u>) to give us your name and the topic you wish to address. Comments are limited to 3 minutes each, for a total of 15 minutes per topic.*

**OPEN SESSION:**

- 1.1 Public Comment regarding Closed Session Agenda Items

**CLOSED SESSION:**

**2. PROPERTY ISSUES, NEGOTIATIONS (CERTIFICATED/CLASSIFIED EMPLOYEES), AND PERSONNEL MATTERS: pp. 5-27**

- 2.1 Conference with the Board's Labor Negotiator, Lisa Saxon, regarding (Government Code §54957.6):  
     pp. 7-11
  - 2.1.1 Negotiations with Wright Educators Association (WEA) (represented Certificated Employees) p. 9
  - 2.1.2 Negotiations with California School Employees Association (CSEA) Ch. #835 (represented Classified Employees) p. 11
- 2.2 Public Employment/Appointments/Discipline/Dismissal/Release/Resignation: pp. 13-27
  - 2.2.1 Superintendent's Evaluation 2022-23 (Government Code §54957) pp. 15-26
  - 2.2.2 Personnel Issues (Government Code §54957) p. 27

**REGULAR OPEN SESSION:**

**3. WELCOME; CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:**

- 3.1 Pledge of Allegiance
- 3.2 Announce action taken in Closed Session
- 3.3 Adjustments to the Agenda
- 3.4 Requests to have any agenda item heard at a specific time
- 3.5 Declarations of conflict of interest from any Governing Board Member(s) abstaining from discussions and voting on any particular agenda item(s)
- 3.6 Public comment regarding any item which is not on the Open Session Agenda

**4. PRESENTATIONS/RECOGNITION:**

- 4.1 None.

**5. PUBLIC NOTICE:**

- 5.1 None.

**6. REPORTS: pp. 5-27**

- 6.1 Staff/Community Reports:
  - 6.1.1 RLS ELAC Meeting Minutes of March 16, 2023 pp. 7-9
  - 6.1.2 JXW ELAC Meeting Minutes of March 1, 2023 pp. 11-14
- 6.2 Board Reports
- 6.3 Principal Reports:
  - 6.3.1 Corina Rice, Principal – J.X. Wilson

- 6.3.2 Lori Pola Hoard, Principal – Robert L. Stevens
- 6.3.3 Stefan Schaeffer, Principal – Wright Charter
- 6.4 Director of Educational Services Report:
  - 6.4.1 Expanded Learning Opportunities Program Plan Guide (ELOP) Revision (Corrected from March 16, 2023 Regular Board Meeting) *pp. 15-27*
- 6.5 Chief Business Official's Report:
  - 6.5.1 Combined General Fund/Charter School Fund Cash Balance \$6,469,025.47 as of April 1, 2023
- 6.6 Superintendent's Report:
  - 6.6.1 RLS Roofing/HVAC Project update
  - 6.6.2 District Office Addition Project update
  - 6.6.3 Other

**7. DISCUSSION ITEMS:** *pp. 29-161*

- 7.1 Discussion regarding service quote for California School Board Association (CSBA) for the board meeting software program GAMUT Meetings *pp. 31-34*
- 7.2 Discussion regarding Audit Report and Certification (extension for 2023 only) *pp. 35-143*
- 7.3 Discussion regarding the revised Wright Elementary School District's COVID-19 Safety Plan *pp. 145-157*
- 7.4 Discussion regarding Process for Evaluation of Superintendent *pp. 159-161*

**8. CONSENT ITEMS:** *All matters listed under "Consent Items" are considered by the Board to be routine and will be acted upon by the Board in one motion. There will be no discussion of these items prior to the motion unless members of the Board, staff, or public request discussion or transfer of specific items pp. 163-198*

- 8.1 Approval of Board Meeting Minutes *pp. 165-175*
  - 8.1.1 Special Board Meeting Minutes of March 9, 2023 *pp. 165-167*
  - 8.1.2 Regular Board Meeting Minutes of March 16, 2023 *pp. 169-174*
  - 8.1.3 Special Board Meeting Minutes of April 5, 2023 *p. 175*
- 8.2 Approval of water related/high risk field trips:
  - 8.2.1 RLS Grade 5 Field Trip to San Pablo Bay on May 26, 2023 *pp. 177-179*
- 8.3 Ratification of District Employment Action – 2022/23 School Year – Contingent upon all employment requirements being met:
  - 8.3.1 Hired: Elizabeth Lockett, D.O., Executive Assistant to the Superintendent, full-time, effective 03/27/2023
  - 8.3.2 Hired: Daisy Serrano, JXW, IA, 18.75 hours/week, effective 03/13/2023
  - 8.3.3 Hired: Meiling Ha, RLS, Cook's Assistant, 36.25 hours/week, effective 04/07/2023
- 8.4 Acceptance of Leave of Absence:
  - 8.4.1 None
- 8.5 Acceptance of Resignation (\*Retirement): *p. 181*
  - 8.5.1 Guadalupe Rea, JXW, Office Manager, full-time, effective 04/21/2023 *p. 181*
- 8.6 Acceptance of Temporary Athletic Team Coaches:
  - 8.6.1 None
- 8.7 Approval of Bills and Warrants for 04/01/23 thru 04/30/23: \$2,043,294.83 *pp. 183-190*
- 8.8 Approval of revised Wright Elementary School District policies: *pp. 191*
  - 8.8.1 None
- 8.9 Acceptance of Williams Quarterly Uniform Complaint Report (January 1, 2023 – March 31, 2023)
- 8.10 Approval of Student Accident Insurance Application renewal between Wright Elementary School District and Pacific Educators Insurance Service, effective 2023-24 *pp. 193-198*

**9. ACTION ITEMS:** *pp. 199-269*

- 9.1 Consideration of approval of Resolution No. 04-02-22/23 Resolution Adopting a Conflict of Interest Code *pp. 201-208*
- 9.2 Consideration of approval of Audit Report and Certification (extension for 2023 only) *p. 209*
- 9.3 Consideration of approval of the board meeting software program GAMUT Meetings *pp. 211-214*
- 9.4 Consideration of approval of MOU with Sonoma County Superintendent of Schools, serving as the Local Education Agency (LEA) for the North Coast Teacher Induction Program *pp. 215-225*
- 9.5 Consideration of approval of revised 2023-2024 School Calendar *pp. 227-229*
- 9.6 Consideration of approval of revised Wright Elementary School District's COVID-19 Safety Plan *p. 231*

- 9.7 Consideration of approval of Declaration of Need for Fully Qualified Educators pp. 233-238
- 9.8 Consideration of approval of F and G Design/Drafting Service Contract for Inspection Services for the Robert L. Stevens Elementary School Roofing & Mechanical System Replacement, Increments 1 & 2 pp. 239-242
- 9.9 Consideration of approval of Change Order #006: 28-Day Extension due to weather (no charge), Irrigation Sleeve charge in the amount of \$1,691.25, Relocation of Water Line charge in the amount of \$867.69, Addition of Fire-Related Wall Access Panel for Water Line charge in the amount of \$451.46, Addition of Rainwater Nozzles to Roof Drains charge in the amount of \$3,101.75 for a total net charge of \$6,112.15 in regards to the District Office Addition Project pp. 243-269

**10. WRITTEN COMMUNICATION:** pp. 271-278

- 10.1 SCOE Approval Letter: 2022-23 Second Interim pp. 273-278

**11. PLANNING:**

- 11.1 Next Regular Session Board Meeting – Thursday, May 18, 2023, 5:00 pm
- 11.2 Topics for Future Board Consideration:

| Action / Consent   | Reports / Discussion   |
|--|--|
| <ul style="list-style-type: none"> <li>● Approval of District Safety Plan</li> <li>● Approval School Site Plans</li> </ul> | <ul style="list-style-type: none"> <li>● ELAC</li> <li>● Budget Updates</li> <li>● LCAP Development Update</li> <li>● 2022-2023 School Plan for Student Achievement (SPSA): Wright Charter School</li> <li>● Enrollment Projections</li> </ul> |

**12. ADJOURNMENT OF OPEN SESSION:**

**NOTICES:**

**Public Comments:** The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session Items, an opportunity for public comments will be available when that particular item is considered. All comments shall be limited to 3 minutes per person for a total of 15 minutes per topic.

**Agenda and Backup Materials:** In compliance with Government Code § 54954.2(a), the Wright Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Liz Lockett at the Wright District Office: 4385 Price Avenue, Santa Rosa, CA 95407; Phone (707) 542-0550 ext 114; Fax (707) 577-7962. Members of the public may obtain copies of back-up information for any item(s) listed in the Open Session Agenda by contacting the District Office. Members of the public can inspect, at the District Office, documents that have been distributed to the Board less than 72 hours before a meeting.

**Approval of Agenda**

The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.