



Wright Elementary School District
Governing Board Regular Session Meeting Agenda

Thursday, February 18, 2021

Governing Board Members

Karen Irwin Magee, President
 Carolyn Dixon, Clerk
 Stan Greenberg
 Robin Jackson
 Carmel Curiel Larios

Closed Session 4:00 PM
 Regular Open Session 5:00 PM

Hosted via Zoom by
Wright Elementary School District
 4389 Price Avenue
 Santa Rosa, CA 95407
 (707) 542-0550
www.wrightesd.org

As authorized by the Governor's Emergency Executive Order issued on March 12, the Wright Elementary School District Board of Education meetings will be held virtually via Zoom. To join the meeting, please go to www.wrightesd.org to find a link to the Zoom meeting. The link will appear at 3:45 p.m.

OPEN SESSION:

- 1.1 Public Comment regarding Closed Session Agenda Items

*The public can ask questions relevant to agenda items at the time those items are under consideration. The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session items, an opportunity for public comments will be available when that particular item is considered. Prior to the meeting, please use the **Public Comment Form** (<https://bit.ly/3rdiC0u>) to give us your name and the topic you wish to address. Comments are limited to 3 minutes each, for a total of 15 minutes per topic.*

CLOSED SESSION:

2. PROPERTY ISSUES, NEGOTIATIONS (CERTIFICATED/CLASSIFIED EMPLOYEES), AND PERSONNEL MATTERS: *pp. 5-48*

- 2.1 Conference with the Board's Labor Negotiator, Adam Schaible, regarding (Government Code §54957.6): *pp.7-27*
- 2.1.1 Negotiations with Wright Educators Association (WEA) (represented Certificated Employees) *pp. 9-25*
- 2.1.2 Negotiations with California School Employees Association (CSEA) Ch. #835 (represented Classified Employees) *p. 27*
- 2.2 Public Employment/Appointments/Discipline/Dismissal/Release/Resignation: *pp. 29-48*
- 2.2.1 Superintendent's Evaluation 2020-21 (Government Code §54957) *p. 31*
- 2.2.2 Personnel Issues (Government Code §54957) *p.33-35*
- 2.3 Property Negotiations (Government Code §54956.8): *pp.37-48*

REGULAR OPEN SESSION:

3. WELCOME; CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:

- 3.1 Announce action taken in Closed Session
- 3.2 Adjustments to the Agenda
- 3.3 Requests to have any agenda item heard at a specific time
- 3.4 Declarations of conflict of interest from any Governing Board Member(s) abstaining from discussions and voting on any particular agenda item(s)
- 3.5 Public comment regarding any item which is not on the Open Session Agenda

4. PRESENTATIONS/RECOGNITION:

- 4.1 None.

5. PUBLIC NOTICE:

5.1 None.

6. REPORTS: *pp. 7-52*

6.1 Staff/Community Reports:

6.1.1 J.X. Wilson ELAC Meeting Minutes January 14, 2021 *pp. 9-11*

6.1.2 R.L. Stevens ELAC Meeting Minutes January 21, 2021 *pp. 13-15*

6.1.3 Wright Charter ELAC Meeting Minutes January 29, 2021 *pp. 17-18*

6.2 Board Reports

6.3 Principal Reports:

6.3.1 Corina Rice, Principal – J.X. Wilson

6.3.2 Lori Pola Hoard, Principal – Robert L. Stevens

6.3.3 Michael Waters, Principal – Wright Charter

6.4 Director of Educational Services Report:

6.4.1 State Testing Updates

6.4.2 Special Education Assessment Updates

6.5 Business Manager's Report:

6.5.1 Combined General Fund/Charter School Fund Cash Balance \$4,606,795.78 as of February 1, 2021

6.5.2 Cash Flow Summary Report February 2021 *pp. 19-22*

6.6 Superintendent's Report:

6.6.1 Reopening Committee Meeting - Hybrid Instructional Models *pp. 23-24*

6.6.2 Sonoma County COVID-19 Update

6.6.3 School Reopening - Legislative Action

6.6.4 WCS City-Water update

6.6.5 2020-21 Facilities Inspection Tool - School Facility Condition Evaluations for J.X. Wilson Elementary School, Robert L. Stevens Elementary School, and Wright Charter School *pp. 25-50*

6.6.6 February Tech Committee Meeting Minutes *pp. 51-52*

6.6.7 Other

7. DISCUSSION ITEMS: *pp. 53-71*7.1 Discussion regarding 2021-22 Wright Elementary School District Calendar *pp. 55-59*

7.1.1 Draft 2021-22 Wright Elementary School District Calendar (draft dated 1/27/2021) *p. 57*

7.1.2 Draft 2021-22 Santa Rosa City Schools District Calendar (draft dated 1/22/2021) *p. 59*

7.2 Discussion regarding addition of a temporary, part-time position: COVID Coordinator *pp. 61-66*7.3 Discussion regarding Resolution No. 02-01-20/21 Declaring Instructional Method for School Year 2020-2021 *p. 67-70*7.4 Discussion regarding scheduling a Special Board Meeting for March 11, 2021 *p. 71***8. CONSENT ITEMS:** *All matters listed under "Consent Items" are considered by the Board to be routine and will be acted upon by the Board in one motion. There will be no discussion of these items prior to the motion unless members of the Board, staff, or public request discussion or transfer of specific items pp. 73-138*

8.1 Approval of – Regular Board Meeting Minutes on January 21, 2021 *pp. 75-79*

8.2 Approval of water related/high risk field trips: *pp.*

8.2.1 None.

8.3 Ratification of District Employment Action – 2020/2021 School Year – Contingent upon all employment requirements being met:

8.3.1 Rebecca Bear, Teacher, 1st grade teacher - Long Term Substitute, Wright Charter School, January 19, 2021

8.4 Acceptance of Leave of Absence:

8.4.1 Paula Sedgwick, Teacher, 1st grade teacher, Wright Charter School; statutory leave and unpaid

January 19, 2021 through June 7, 2021

8.5 Acceptance of Resignation: *pp. 81-85*

8.5.1 Michele Markov, 4th grade teacher, J.X. Wilson Elementary, June 7, 2021 *p. 81*

8.5.2 Shawn Mallonee, 4th grade Teacher (20% Temp/Job Share), R.L. Stevens, June 7, 2021 *p. 83*

- 8.5.3 Marci Ritch, TK Teacher, R.L. Stevens, June 7, 2021 *p. 85*
- 8.6 Acceptance of Temporary Athletic Team Coaches:
 - 8.6.1 None.
- 8.7 Approval of Bills and Warrants for 01/01/21 thru 01/31/21: \$345,388.01 *pp. 87-93*
- 8.8 Approval of revised Wright Elementary School District policies: *pp. 95-138*
 - 8.8.1 E 1113 **NEW Exhibit** District and School Websites *pp. 95-98*
 - 8.8.2 BP 3280 Sale or Lease of District-Owned Real Property *pp. 99-103*
 - 8.8.3 BP 3530 Risk Management/Insurance *pp. 105-106*
 - 8.8.4 BP 4119.11, 4219.11, 4319.11 Sexual Harassment *pp. 107-109*
 - 8.8.5 E 4119.12, 4219.12, 4319.12 Title IX Sexual Harassment Complaint Procedures *pp. 111-112*
 - 8.8.6 BP 4157, 4257, 4357 Employee Safety *pp. 113-115*
 - 8.8.7 BP 5113.1 Chronic Absence and Truancy *pp. 117-120*
 - 8.8.8 BP 5145.7 Sexual Harassment *pp. 121-124*
 - 8.8.9 E 5145.71 **NEW Exhibit** Title IX Sexual Harassment Complaint Procedures *pp. 125-126*
 - 8.8.10 BP 6161.1 Selection and Evaluation of Instructional Materials *pp. 127-130*
 - 8.8.11 E 6161.1 Selection and Evaluation of Instructional Materials *pp. 131-133*
 - 8.8.12 E(1) 9323.2 Actions by the Board *pp. 135-138*

9. **ACTION ITEMS:** *pp. 139-426*

- 9.1 Approval of Budget 2021-22 Planning: *pp. 141-145*
 - 9.1.1 Approval of Budget Development Calendar *pp. 143-144*
 - 9.1.2 Approval of Budget Development Guidelines *p. 145*
- 9.2 Acceptance of the 2019-20 Financial Audit Report: *pp. 147-192*
 - 9.2.1 Letter to the Governing Board *pp. 149-151*
 - 9.2.2 Financial Audit Report as of June 30, 2020 *pp. 153-192*
- 9.3 Acceptance of the 2019-20 Measure I Financial and Performance Audit Reports: *pp. 193-226*
 - 9.3.1 Measure I GOB Financial Audit Report as of June 30, 2020 *pp. 195-215*
 - 9.3.2 Measure I GOB Performance Audit Report as of June 30, 2020 *pp. 217-226*
- 9.4 Approval of contract for audit services between the Stephen Roach Accountancy Corporation and Wright Elementary School District (Year 2 of 3-year contract) *pp. 227-240*
- 9.5 Approval of Inland Business Systems Copier Lease / Service and Maintenance Agreement *pp. 241-251*
- 9.6 Approval of School Accountability Report Card (SARC) for SY 2020-21: *pp. 253-284*
 - 9.6.1 J.X. Wilson School *pp. 255-264*
 - 9.6.2 Robert L. Stevens School *pp. 265-273*
 - 9.6.3 Wright Charter School *pp. 275-284*
- 9.7 Approval of 2020-21 Comprehensive School Safety Plan *pp. 285-369*
- 9.8 Approval of Request for Early Retirement Option (WEA Article 14.6, BP 4117.13): *pp. 371-375*
 - 9.8.1 Mary Ann Moeller-Kay, 4th grade teacher, R.L. Stevens Elementary School, June 8, 2021
- 9.9 Approval of Requests for Leaves / Part-time Shared Staffing Contracts (WEA Article 18, BP 4128): *pp. 377-379*
 - 9.9.1 Paula Sedgwick, 1st grade teacher, Wright Charter School, 2021-22
- 9.10 Approval of Requests for Reduced Work Load (Willie Brown Act): *pp. 381-383*
 - 9.10.1 Elin Powers, 2nd grade teacher, J.X. Wilson Elementary School
- 9.11 Approval of the 2020-21 Certificated Seniority List *pp. 385-393*
- 9.12 Approval of the 2020-21 Classified Seniority List *pp. 395-400*
- 9.13 Approval of the Memorandum of Understanding between Wright Elementary School District and Government Financial Strategies; Tax and Revenue Anticipation Note (TRAN) *pp. 401-407*
- 9.14 Approval of the COVID-19 Prevention Program *pp. 409-426*

10. **WRITTEN COMMUNICATION:**

- 10.1 None.

11. **PLANNING:**

- 11.1 Next Regular Session Board Meeting – Wednesday, March 17, 2021, 5:00 pm
- 11.2 Topics for Future Board Consideration:

Action / Consent	Reports / Discussion
<ul style="list-style-type: none"> ● 2nd Interim Budget Report ● Approval of the WESD 2021-22 Calendar ● Resolution No. 02-01-20/21 Declaring Instructional Method for School Year 2020-2021 ● Addition of a temporary, part-time position: COVID Coordinator 	<ul style="list-style-type: none"> ● Wright Charter School Progress Report ● Local Assessments

11.3 Upcoming District and School Site Meetings, Events, Committee Meetings, Workshops
(MEETING DATES ARE SUBJECT TO CHANGE)

District:	DELAC: Thursday, March 4, 2021 3:30pm - 5pm Race & Equity Board Subcommittee: Wednesday, March 10, 2021 4pm – 5pm
J.X. Wilson School:	
Robert L. Stevens School:	
Wright Charter School:	

12. ADJOURNMENT OF OPEN SESSION:

NOTICES:

Public Comments: *The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session Items, an opportunity for public comments will be available when that particular item is considered. All comments shall be limited to 3 minutes per person for a total of 15 minutes per topic.*

Agenda and Backup Materials: *In compliance with Government Code § 54954.2(a), the Wright Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Kristin Enbysk at the Wright District Office: 4385 Price Avenue, Santa Rosa, CA 95407; Phone (707) 542-0550 ext 114; Fax (707) 577-7962. Members of the public may obtain copies of back-up information for any item(s) listed in the Open Session Agenda by contacting the District Office. Members of the public can inspect, at the District Office, documents that have been distributed to the Board less than 72 hours before a meeting.*

Approval of Agenda
The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.