



*Wright Elementary School District*  
**Governing Board Regular Session Meeting Agenda**

**Governing Board Members**

Karen Irwin Magee, President  
 LaDonna Moore, Clerk  
 Stan Greenberg  
 Darren Crawford  
 Steve Stiles

**Thursday, January 19, 2023**

*Closed Session 4:00 PM*  
*Regular Open Session 5:00 PM*

*Hosted via Zoom by*  
**Wright Elementary School District**  
 4389 Price Avenue  
 Santa Rosa, CA 95407  
 (707) 542-0550  
[www.wrightesd.org](http://www.wrightesd.org)

As discussed at the December 15, 2022, Board meeting, the Board determined and took action that, in accordance with Government Code section 54953(e)(3), the state of emergency associated with COVID-19 continues to directly impact the ability of the Board members to meet safely in person. Therefore, while the public cannot attend the meeting in-person, the public can still view the meeting live and make public comment during the meeting. Please see the following link to the meeting:

<https://wrightesd-org.zoom.us/j/81190116917> or the meeting can be joined by telephone at the following number: 1 (669) 900-6833. Meeting ID: 811 9011 6917

The link will also be posted on our website [www.wrightesd.org](http://www.wrightesd.org) by 3:45 p.m. the day of the meeting.

*The public can ask questions relevant to agenda items at the time those items are under consideration. The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session items, an opportunity for public comments will be available when that particular item is considered. Prior to the meeting, please use the [Public Comment Form \(https://bit.ly/38o1v5h\)](https://bit.ly/38o1v5h) to give us your name and the topic you wish to address. Comments are limited to 3 minutes each, for a total of 15 minutes per topic.*

**1. OPEN SESSION:**

- 1.1 Public Comment regarding Closed Session Agenda Items

**CLOSED SESSION:**

**2. PROPERTY ISSUES, NEGOTIATIONS (CERTIFICATED/CLASSIFIED EMPLOYEES), AND PERSONNEL MATTERS: pp. 5-29**

- 2.1 Conference with the Board's Labor Negotiator, Lisa Saxon, regarding (Government Code §54957.6): pp. 7-11
- 2.1.1 Negotiations with Wright Educators Association (WEA) (represented Certificated Empl.) p. 9
- 2.1.2 Negotiations with California School Employees Association (CSEA) Ch. #835 (represented Classified Employees) p. 11
- 2.2 Public Employment/Appointments/Discipline/Dismissal/Release/Resignation: pp. 13-29
- 2.2.1 Superintendent's Evaluation 2022-23 (Government Code §54957) pp. 15-25
- 2.2.2 Personnel Issues (Government Code §54957) p. 27-29

**REGULAR OPEN SESSION:**

**3. WELCOME; CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:**

- 3.1 Announce action taken in Closed Session
- 3.2 Adjustments to the Agenda
- 3.3 Requests to have any agenda item heard at a specific time
- 3.4 Declarations of conflict of interest from any Governing Board Member(s) abstaining from discussions and voting on any particular agenda item(s)
- 3.5 Public comment regarding any item which is not on the Open Session Agenda

**4. PRESENTATIONS/RECOGNITION:**

4.1 None

**5. PUBLIC HEARING:**

5.1 None

**6. REPORTS:** *pp. 7-37*

6.1 Staff/Community Reports:

6.1.1 J.X. Wilson School Site Council Meeting Agenda and Minutes January 10, 2023 *pp. 7-8*

6.2 Board Reports

6.2.1 CSBA Good Beginnings Workshop Summary *pp. 9-13*

6.3 Principal Reports:

6.3.1 Stefan Schaeffer, Principal – Wright Charter

6.3.2 Corina Rice, Principal – J.X. Wilson

6.3.3 Lori Pola Hoard, Principal – Robert L. Stevens

6.4 Director of Educational Services Report:

6.4.1 CA Dashboard report *pp. 15-37*

6.4.2 Summative ELPAC (English Language Proficiency Assessment of California) Update

6.5 Business Manager's Report:

6.5.1 Combined General Fund/Charter School Fund Cash Balance \$8,442,072.08 as of January 1, 2023

6.6 Superintendent's Report:

6.6.1 Construction Update

6.6.2 YouthTruth Survey Update

6.6.3 2023-24 Enrollment Update

6.6.4 Other

**7. DISCUSSION ITEMS:** *pp. 39-68*7.1 Discussion of Budget 2023-24 Planning: *pp. 41-45*7.1.1 Review of Budget Development Calendar 2022-23 (*action taken at February Board meeting*) *pp.43-44*7.1.2 Review of Budget Guidelines (*action taken at February Board meeting*) *p. 45*

7.2 Discussion regarding Technology Audit Study MOU with Sonoma County Office of Education (SCOE)

*pp. 47-52*7.3 Discussion regarding the 2022-2023 School Plan for Student Achievement (SPSA): J.X. Wilson Elementary School *pp. 53-59*7.4 Discussion regarding BoardDocs School Board Management Software *pp. 61-68***8. CONSENT ITEMS:** *All matters listed under "Consent Items" are considered by the Board to be routine and will be acted upon by the Board in one motion. There will be no discussion of these items prior to the motion unless members of the Board, staff, or public request discussion or transfer of specific items* *pp. 69-95*8.1 Approval of Governing Board Minutes *pp. 71-79*8.1.1 Regular Board Meeting Minutes of December 15, 2022 *pp. 71-75*8.1.2 Special Board Meeting Minutes of January 4, 2023 *p. 77*8.1.3 Special Board Meeting Minutes of January 5, 2023 *p. 79*

8.2 Approval of water related/high risk field trips:

8.2.1 None

8.3 Ratification of District Employment Action – 2022-2023 School Year – Hired contingent upon all employment requirements being met:

8.3.1 Promoted: Ed Conway, DW, Maintenance Lead, full-time, effective 08/15/2022

8.3.2 Added Extra Duty Assignment: Katherine Vandersluis, WCS, Electives Teacher, effective 11/4/22

8.3.3 Hired: Sydney Pitts, JXW, Teacher UTK, full-time, effective 12/1/2022

8.3.4 Hired: Jacqueline Laybourn, DW, SSIA Floater, 30 hours/week, effective 12/7/2022

8.3.5 Hired: Peyton Vernon, JXW, IA, 18.75 hours/week, effective 12/7/2022

8.3.6 Hired: Kimberley Towns, DW, SSIA Floater, 30 hours/week, effective 12/12/2022

8.3.7 Hired: Jennifer Woodbury, DO, District Accountant, full-time, effective 12/14/2022

**8. CONSENT ITEMS** (continued):

8.3.8 Transfer: Austin Piehoff, JXW, Custodian to Early Shift, full-time, effective 12/14/2022

8.3.9 Hired: Brenda Munoz, RLS, IA, 18.75 hours per week, effective 1/3/2022

8.3.10 Hired: Angela Smith, JXW, SNA, full-time, effective 1/4/2023

8.3.11 Hired: Christine Chavez, DO, Asst. CBO, full-time, effective 01/05/2023

## 8.4 Acceptance of Leave of Absence:

8.4.1 Renee Houbart, DO, Asst. CBO, full-time, effective 12/12/2022

8.4.2 Isabel Knudsen, JXW, Teacher, from .80 FTE to .60 FTE leave for remainder of 2022-23 school year, effective January 20, 2023 *p. 81*

## 8.5 Acceptance of Resignation/Termination:

8.5.1 Ephraim Lumanlan, JXW, Custodian, full-time, effective 12/30/2022 *p. 83*

8.5.2 Madison Gaffaney, RLS, IA, 18.75 hours/week, effective 12/16/2022 *p. 85*

8.5.3 Renee Houbart, DO, Asst. CBO, full-time, effective 12/23/2022

8.5.4 Antoinette ('Toni') Otis, JXW, IA, 18.75 hours/week, effective 12/16/2022

8.5.5 Victoria Campbell, RLS, IA, 18.75 hours/week, effective 12/16/2022

8.5.6 Stephanie Lopez Arroyo, WCS, IA, 18.75 hours/week, effective 12/16/2022

8.6 Approval of Bills and Warrants for 12/01/22 thru 12/31/22 \$589,827.07 *pp. 87-93*

8.7 Approval of revised Wright Elementary School District policies:

8.7.1 None

8.8 Williams Quarterly Uniform Complaint Report (October 1, 2022 – December 31, 2022) *p.95*

**9. ACTION ITEMS:** *pp. 97-226*

9.1 Review of Emergency Circumstances and Findings to discuss whether to continue with ongoing video-conferencing of Board meetings, pursuant to Education Code section Government Code Section 54953(e)(3) *p. 99*

9.2 Consideration of approval of the 2022-23 Classified Seniority List *pp. 101-106*

9.3 Consideration of approval to revise terms of 2022-23 Reduced Workload for Elin Powers, JXW, Teacher from .80 FTE to .60 FTE, effective January 20, 2023 *p. 107*

9.4 Consideration of approval of contract with Carolina Rygula for psychoeducational assessment services *pp. 109-118*

9.5 Consideration of approval of Change Order #004: Roof Curb Bracing charge in the amount of \$5,481.19, Added Flashing charge in the amount of \$7,587.31, and Peak Metal Extension charge in the amount of \$1,413.89 for a total net charge of \$14,482.39 in regards to the District Office Addition Project *p. 119-130*

9.6 Consideration of approval of 2022-23 Behavior Specialist Salary Schedule *pp. 131-133*

9.7 Consideration of approval of Technology Audit Study MOU with Sonoma County Office of Education (SCOE) *p. 135*

9.8 Consideration of approval of TLCD Architecture Contract Amendment No. 2 for the R.L. Stevens HVAC and Roofing Project *pp. 137-140*

9.9 Consideration of approval of the 2022-2023 School Plan for Student Achievement (SPSA): J.X. Wilson Elementary School *pp. 141-205*

9.10 Consideration of approval of Contract with Dream Field regarding the Tree Installation Project for Robert L. Stevens Elementary School *p. 207-215*

9.11 Consideration of approval of Contract with Dream Field regarding the Soccer Field Project for Wright Charter School *p. 217-226*

**10. WRITTEN COMMUNICATION:** *pp. 227-235*

10.1 2023 Standard Mileage Reimbursement Rate effective January 1, 2023 *pp. 229-235*

**11. PLANNING**

11.1 Next Regular Session Board Meeting – Thursday, February 16, 2023 5:00 p.m.

11.2 Topics for Future Board Consideration:

Action / Consent	Reports / Discussion
<ul style="list-style-type: none"> <li>● Budget 2022-23 Planning</li> <li>● Acceptance of the 2021-22 Financial Audit Report</li> <li>● School Accountability Report Cards (SARCs)</li> <li>● School Safety Plans</li> <li>● Request for early retirement purposes with early retirement incentives from WEA Contract Article 14</li> <li>● Potential for Staff Reductions: Non-reelects, Admin. and Certificated Layoffs</li> <li>● Recommendation of Supt. re: reduction of certificated services</li> <li>● Declaration of Need for Fully Qualified Educators</li> </ul>	<ul style="list-style-type: none"> <li>● LCAP Mid-Year Update</li> <li>● Draft 2023-24 Wright Elementary School District Instructional Calendar</li> <li>● Superintendent’s Evaluation</li> <li>● Review of ELPAC Test Results</li> </ul>

**12. ADJOURNMENT OF OPEN SESSION:**

**NOTICES:**

**Public Comments:** *The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session Items, an opportunity for public comments will be available when that particular item is considered. All comments shall be limited to 3 minutes per person for a total of 15 minutes per topic.*

**Agenda and Backup Materials:** *In compliance with Government Code § 54954.2(a), the Wright Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Kristin Enbysk at the Wright District Office: 4385 Price Avenue, Santa Rosa, CA 95407; Phone (707) 542-0550 ext. 114; Fax (707) 577-7962. Members of the public may obtain copies of back-up information for any item(s) listed in the Open Session Agenda by contacting the District Office. Members of the public can inspect, at the District Office, documents that have been distributed to the Board less than 72 hours before a meeting.*