



Wright Elementary School District
Governing Board Regular Session Meeting Agenda

Governing Board Members

Karen Irwin Magee, President
 Carolyn Dixon, Clerk
 Stan Greenberg
 Carmel Curriel Larios
 LaDonna Moore

Thursday, May 19, 2022

Closed Session 4:00 PM

Regular Open Session 5:00 PM

**Hosted via
Zoom by**

**Wright Elementary School
District**

4389 Price Avenue
 Santa Rosa, CA 95407
 (707) 542-0550
www.wrightesd.org

As discussed at the April 21, 2022, Board meeting, the Board determined and took action that, in accordance with Government Code section 54953(e)(3), the state of emergency associated with COVID-19 continues to directly impact the ability of the Board members to meet safely in person. Therefore, while the public cannot attend the meeting in-person, the public can still view the meeting live and make public comment during the meeting. Please see the following link to the meeting: <https://wrightesd-org.zoom.us/j/81190116917> or the meeting can be joined by telephone at the following number: 1 (669) 900-6833. Meeting ID: 811 9011 6917
 The link will also be posted on our website www.wrightesd.org by 3:45 p.m. the day of the meeting.

*The public can ask questions relevant to agenda items at the time those items are under consideration. The Board President will call for public comment regarding the Closed Session Agenda prior to Opening Closed Session. For Open Session items, an opportunity for public comments will be available when that particular item is considered. Prior to the meeting, please use the **Public Comment Form** (<https://bit.ly/38o1v5h>) to give us your name and the topic you wish to address. Comments are limited to 3 minutes each, for a total of 15 minutes per topic.*

OPEN SESSION:

1. **CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:**
 - 1.1 Public Comment regarding Closed Session Agenda Items

CLOSED SESSION:

2. **PROPERTY ISSUES, NEGOTIATIONS (CERTIFICATED/CLASSIFIED EMPLOYEES), AND PERSONNEL MATTERS:** *pp. 5-41*
 - 2.1 Conference with the Board's Labor Negotiator, Adam Schaible, regarding (Govt. Code §54957.6): *pp. 7-29*
 - 2.1.1 Negotiations with Wright Educators Association (WEA represented Certificated Employees) *pp. 9-15*
 - 2.1.2 Negotiations with California School Employees' Association (CSEA) Ch. #835 *pp.17-21*
 - 2.1.3 Negotiations with Unrepresented Employees *pp. 23-29*
 - 2.2 Public Employment/Appointments/Discipline/Dismissal/Release/Resignation: *pp. 31-41*
 - 2.2.1 Superintendent's Evaluation 2021-22 (Govt. Code §54957) *p. 33*
 - 2.2.2 Personnel Issues (Govt. Code §54957) *p. 35-41*

REGULAR OPEN SESSION:

3. **WELCOME; CALL TO ORDER, ROLL CALL, PUBLIC COMMENTS:**
 - 3.1 Announce action taken in Closed Session
 - 3.2 Adjustments to the Agenda
 - 3.3 Requests to have any agenda item heard at a specific time
 - 3.4 Declarations of conflict of interest from any Governing Board Member(s) abstaining from discussions and voting on any particular agenda item(s)
 - 3.5 Public comment regarding any item which is not on the Open Session Agenda

- 4. PRESENTATIONS/RECOGNITION:** *p. 5-9*
- 4.1 2022 Donna Penrose Mazzucchi Scholarship presentation Karen Irwin Magee, Board President *p. 7*
 - 4.2 2022 Retirees Celebration *p. 9*
- 5. PUBLIC NOTICE:**
- 5.1 None.
- 6. REPORTS:** *pp. 11-20*
- 6.1 Staff/Community Reports:*pp. 13-18*
 - 6.1.1 District DELAC Agenda and Minutes April 21, 2022 *pp. 13-14*
 - 6.1.2 Robert L. Stevens PTC Meeting Agenda and Minutes April 25, 2022 *pp. 15-16*
 - 6.1.3 J.X. Wilson ELAC Meeting Agenda and Minutes April 19, 2022 *pp. 17-18*
 - 6.2 Board Reports
 - 6.2.1 Introduction of New Superintendent
 - 6.3 Principal Reports:
 - 6.3.1 Corina Rice, Principal – J.X. Wilson
 - 6.3.2 Lori Pola Hoard, Principal – Robert L. Stevens
 - 6.3.3 Stefan Schaeffer, Principal – Wright Charter
 - 6.3.4 Teresa Raef, Independent Home Study (IHS) Administrator
 - 6.4 Director of Educational Services Report:
 - 6.4.1 Smarter Balanced California Assessment of Student Performance and Progress (CAASPP) Testing Update
 - 6.4.2 Race & Equity
 - 6.4.3 ELOP planning
 - 6.5 Chief Business Official's Report:
 - 6.5.1 Combined General Fund/Charter School Fund Cash Balance \$4,959,488.70 as of May 1, 2022
 - 6.5.2 21-22 Average class size
 - 6.6 Superintendent's Report
 - 6.6.1 Proposed LCAP Adjustments
 - 6.6.2 State Budget Update / May Revise
 - 6.6.3 Projected Enrollment for next year and staffing plans
 - 6.6.5 DO Expansion Update *pp. 19-20*
- 7. DISCUSSION ITEMS:** *pp. 21-49*
- 7.1 Discussion regarding Special Board meeting for LCAP and Budget Public Hearing *p. 23*
 - 7.2 Discussion regarding UTK Aide Job Description *pp. 25-29*
 - 7.3 Discussion regarding Sub Pay Rate for 2022-23 *pp. 31-34*
 - 7.4 Discussion regarding Potential Open Board Seat *p. 35*
 - 7.5 Discussion regarding Discussion regarding COOL School and ELO-P MOU *pp. 37-47*
 - 7.6 Discussion regarding Board Member attendance at 2022 Promotion Ceremonies *p. 49*
- 8. CONSENT ITEMS:** *All matters listed under "Consent Items" are considered by the Board to be routine and will be acted upon by the Board in one motion. There will be no discussion of these items prior to the motion unless members of the Board, staff, or public request discussion or transfer of specific items pp. 51-223*
- 8.1 Approval of Governing Board Minutes:
 - 8.1.1 Regular Board Meeting Minutes of April 21, 2022 *pp. 53-56*
 - 8.1.2 Special Board Meeting Minutes of April 22, 2022 *pp.57-58*
 - 8.1.3 Special Board Meeting Minutes of April 27, 2022 *pp. 59-60*
 - 8.2 Approval of water related/high risk field trip:
 - 8.2.1 None
 - 8.3 Ratification of District Employment Action – Contingent upon all employment requirements being met:
 - 8.3.1 Hired: Rosario Diaz-Iniguez, WCS, School Nurse Assistant, 15 hours per week, effective April 18, 2022

8. CONSENT ITEMS (continued):

- 8.4 Acceptance of Leave of Absence:
 - 8.4.1 Isabela Knudsen, JXW, Teacher Elementary, 80% leave and 20% job share in Grade 2 with Elin Powers, effective August 8, 2022.
- 8.5 Acceptance of Resignation/*Retirement: *pp.61-69*
 - 8.5.1 Rebecca Bear, WCS, Teacher Elementary, full-time, effective June 2, 2022 *p. 61*
 - 8.5.2 Kelli Altamirano, JXW, School Nurse Assistant, 15 hours per week, effective April 14, 2022 *p. 63*
 - 8.5.3 Cory Coleman, JXW, Instructional Assistant, 18.75 hours per week, effective May 27, 2022 *p. 65*
 - 8.5.4 *Joy Bartow, JXW, Instructional Assistant, 18.75 hours per week, effective May 27, 2022 *p. 67*
 - 8.5.5 Maria Castro Gambino, RLS, School Cook, 37.5 hours per week, effective May 31, 2022 *p. 69*
- 8.6 Acceptance of Temporary Athletic Team Coaches:
 - 8.6.1 None
- 8.7 Approval of Bills and Warrants for 04/01/22 thru 04/30/22: \$871,143.95 *pp.71-76*
- 8.8 Approval of revised Wright Elementary School District policies: *pp.77-223*
 - 8.8.1 BP 4030 Nondiscrimination in Employment *pp.77-87*
 - 8.8.2 E(1) 4112.9 Employee Notifications *pp. 89-106*
 - 8.8.3 E(1) 4212.9 Employee Notifications *pp. 107-124*
 - 8.8.4 E(1) 4312.9 Employee Notifications *pp.125-142*
 - 8.8.5 BP 4141.6 Concerted Action/Work Stoppage *pp.143-147*
 - 8.8.6 BP 4241.6 Concerted Action/Work Stoppage *pp. 149-152*
 - 8.8.7 BP 5111 Admission *pp.153-159*
 - 8.8.8 E(1) 5145.6 Parental Notifications *pp.161-190*
 - 8.8.9 BP 6173 Education for Homeless Children *pp.191-201*
 - 8.8.10 E(1) 6173 Education for Homeless Children *pp. 203-205*
 - 8.8.11 E(2) 6173 Education for Homeless Children *pp.207-208*
 - 8.8.12 BB 9322 Agenda/Meeting Materials *pp.209-217*
- 8.9 Approval of Sonoma County Superintendent of Schools Fingerprinting Program Cooperative Memorandum of Agreement July 1, 2022 - June 30, 2025 *pp. 219-223*

9. ACTION ITEMS: *pp. 225-480*

- 9.1 Approval of ELOP/Special Project Coordinator Job Description *pp. 227-229*
- 9.2 Approval of Landscape Management Agreement with LandCare USA, LLC *pp.231-240*
- 9.3 Approval of 2021 School Plans for Student Achievement *pp.241-445*
- 9.4 Approval of Revised Contract with Stephen Roatch Accountancy Corporation for Audit Services for the year ended June 30, 2022 (Year 3 of 3-year contract) *pp.447-459*
- 9.5 Review of Emergency Circumstances and Findings to discuss whether to continue with ongoing video-conferencing of Board meetings, pursuant to Government Code Section 54953(e)(3) *p. 461*
- 9.6 Oral Recommendation Regarding Salary and/or Fringe Benefits for Superintendent Contract *p. 463*
- 9.7 Consideration and Possible Approval of Superintendent’s Employment Agreement *pp. 465-480*

10. WRITTEN COMMUNICATION:

- 10.1 None

11. PLANNING:

- 11.1 Next Regular Session Board Meeting – Thursday, June 23, 2022, 5:00 p.m.
- 11.2 Topics for Future Board Consideration:

Action / Consent	Reports / Discussion
<ul style="list-style-type: none"> ● Budget Approval for 2022-23 School Year ● Approval of 2022-23 Education Protection Account (EPA) Spending Plan ● Approval of the 2022-23 Reserve Transparency Disclosure 	<ul style="list-style-type: none"> ● Budget Updates, Current and Multi-Year Projections ● Projected enrollment for next year and staffing plans

<ul style="list-style-type: none"> Approval of Statement of Reasons for Assigned/Unassigned Ending Fund Balance in Excess of Minimum Recommended Reserve for Economic Uncertainties Adopted by the State 	
<p>Public Hearings</p>	
<ul style="list-style-type: none"> Notice of Public Hearing for Budget Adoption for fiscal year 2022-23 Notice of Public Hearing for Reserve Transparency Disclosure 	

12. ADJOURNMENT OF OPEN SESSION:

NOTICES:

Public Comments: *The Board President will call for public comment. For Open Session Items, an opportunity for public comments will be available when that particular item is considered. All comments shall be limited to 3 minutes per person for a total of 15 minutes per topic.*

Agenda and Backup Materials: *In compliance with Government Code § 54954.2(a), the Wright Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Kristin Enbysk at the Wright District Office: 4385 Price Avenue, Santa Rosa, CA 95407; Phone (707) 542-0550 ext 114; Fax (707) 577-7962. Members of the public may obtain copies of back-up information for any item(s) listed in the Open Session Agenda by contacting the District Office. Members of the public can inspect, at the District Office, documents that have been distributed to the Board less than 24 hours before a special meeting.*

Approval of Agenda

The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.