

ADULT	RATIO	WATER RELATED	
Grades K-2	1 to 5	Grades K-2	1 to 3
Grades 3-6	1 to 7	Grades 3-6	1 to 5
Grades 7-8	1 to 12	Grades 7-8	1 to 8

School-Sponsored Trips



WRIGHT SCHOOL DISTRICT

Field Trip Request

Site: *J.X. Wilson School* *Robert L. Stevens School* *Wright Charter School*

Request Date: _____ Teachers: _____

Trip Date: _____ Grade Levels: _____

Destination: _____

Time: (A) Depart from school at: _____ # of Students: _____ Adults: _____

(B) Return to school at: _____

1. How does the proposed field trip correlate and complement current classroom activities?

2. What skills or learning are expected to be derived from the proposed field trip?

3. What follow-up activities and evaluation procedures will be used at school to reinforce what has been learned on the trip? When?

4. Are parent volunteers driving? ____ Yes ____ No # ____ Have insurance forms been filed? _____

5. Traveling by bus? ____ Yes ____ No Must attach Purchase Order Request _____

With which bus company are you contracting? _____

6. Quoted cost of trip? \$ _____ Who pays for this trip? _____

Other: _____

7. What method of payment? Personal Check? (reimbursement form submitted) _____

Principal

Date

Superintendent

Date

- cc: _____ District Office
- _____ School Office
- _____ Cafeteria
- _____ Teacher(s)

WATER RELATED ____ YES ____ NO BOARD APPROVED _____
